



MERIT SCHOLARSHIP PRORATION FORM

Merit scholarships are usually awarded only to full-time students. Under circumstances in which student cannot enroll in at least 12 credit hours, a student may request a proration due to a change in enrollment status. Scholarships that may be prorated are as follows:

- Founder’s
- President’s
- Legacy
- University
- Achievement
- Provost
- Deans
- Transfer

Name (Print): _____ Student ID (H#): _____

Date: _____ Academic Year: _____

Section A: Student:

I request that my merit scholarship for the _____ semester be prorated due to a circumstance that requires me to take less than a 12-credit-hour load. I am aware the balance of the scholarship after the reduction is forfeited and may not be used in subsequent semesters.

Student’s Signature: _____ Date: _____

Section B: Your Academic Advisor must complete this section below:

I acknowledge that the above student’s schedule for the _____ semester dictates that he/she cannot enroll in 12 or more credit hours for the following reason:

Academic Advisor’s Print Name: _____

Academic Advisor’s Signature: _____ Email: _____

Once Sections (A&B) are completed, submit to financialaid@hbu.edu.

The appeal’s committee will review and a notification will be sent via HBU email.