

HOUSTON BAPTIST UNIVERSITY RETIREES' ASSOCIATION

MINUTES OF THE ADMINISTRATIVE BOARD MEETING

JANUARY 15, 2013

HINTON 300

10:30 AM

Attendees included Mary Ellen Spore, Candace Desrosiers, Daton Dodson, Becky Greer, Jennie Hedger, Ken Rogers, Loree Watson, and Shari Wescott.

Mary Ellen Spore called the meeting to order and opened with a prayer. She welcomed Daton Dodson as the new Member- at- Large.

OLD BUSINESS

Mary Ellen Spore reported that the results of the meal price survey were 14 to 5, to change the amount charged for our meals. There followed a discussion on the level of change to the price. Shari Wescott moved to raise the price of the meals to \$7.00, and it was seconded by Jennie Hedger. The motion was accepted by the Board.

Mary Ellen Spore asked the Board for a ruling on a possible revision to the By-Laws concerning the necessity of the Chair and the Assistant Chair working together with the Membership Officer to prepare the Association Directory. This would enable the incoming Chair to gain knowledge regarding Directory preparation. Ken Rogers made the motion to list this information in the Procedures and Duties instead of a By-Laws revision. Daton Dodson seconded the motion. The motion passed.

NEW BUSINESS

Mary Ellen Spore read a letter of resignation submitted by Dr. Jon Suter. In the letter he stated that due to health concerns he will be unable to fulfill the position of Secretary. The letter was accepted with regrets and thanks for Dr. Suter's service. The members of the Nominating Committee to fill the Secretary position are Ruth Ann Williamson, Ken Rogers, and Shari Wescott. Until such time, Becky Greer will take the minutes of the meetings.

Mary Ellen Spore reported that the Retirees' Association has purchased a table for the University Dinner in the past and did the Board want to continue that policy. The University Dinner will be held on April 19th this year. Candace Desrosiers reported that the dinner was a time to celebrate the University achievements and also to recognize the members that were retiring. Having a table at the dinner will give visibility to our association and also make the retiring faculty and staff, welcome to join our group. Daton Dodson made the motion to purchase a table at the University Dinner and it was seconded by Ken Rogers. The cost is \$100.

Mary Ellen Spore wanted some input on recruiting new members, she suggested that the members of the Board think of some ideas to encourage the people who have been members and are not coming; and also to those who are not members or new retirees.

Mary Ellen Spore also reported for Ruth Ann Williamson who was not in attendance that some of the suggestions for program speakers for the 2013-2014 were as follows: Dr. Don Looser, Dr. Reynolds, and Dr. Nancy Pierce. She also encouraged the Board to recommend some ideas for programs. Dr. Michael Collins was mentioned as a possible speaker. The Board discussed the need to vary our programming to reflect a multitude of different interests.

Mary Ellen Spore stated that the new Association Directory would be distributed at the April meeting. The newly revised By-Laws and a current membership list will be included in the updates.

Mary Ellen Spore received an e-mail from Dr. Taso. He has written a book and it is available in the bookstore on campus. There followed a discussion as to what involvement the Association would have to endorse member's projects. The Board voted to announce the projects but not to promote. The motion was made by Ken Rogers and seconded by Daton Dodson. The motion passed.

OFFICER REPORTS

Secretary, for Jon Suter, Jennie Hedger provided the minutes for the August 28th Board Meeting. The motion to accept the minutes was made by Shari Wescott and seconded by Daton Dodson.

Treasurer, Ken Rogers reported that there was \$6,591.19 in the Association's account and \$748.11 in the University provided account.

Historian, Ed Best was not in attendance and Ken Rogers reported that the archives were in the Moody Library under the oversight of Dean Riley.

Membership Officer, Shari Westcott reported that the data base was being refined to show members and spouses as separate members so that the Association can have a better system to recognize members. Candace Desrosiers will help Shari with correcting the data base.

Hospitality Officer, Becky Greer reported that Athalee Caldwell had colon cancer surgery on December 28th and was doing well. Becky sent cards to Michael Hedger(ill), Kathleen Strom(ill), and Ellouise Zapalac. Mrs. Zapalac's husband died on December 28th.

Assistant Chair, Ruth Ann Williamson was not in attendance so Mary Ellen Spore described the program for the February Luncheon. The Kings Men will entertain for the members. Dr. John Yarrington will be there so we know it will be a wonderful program.

Member-at-Large, Jennie Hedger reported on the Book Club meeting reviewing the book "Sense of an Ending." The next meeting will be February 28th and the book will be "Before I Go to Sleep", by S. J. Watson. Jennie Hedger will be the facilitator. Everyone was encouraged to come.

Member-at-Large, Daton Dodson was acknowledged and welcomed to the Board. Mary Ellen Spore thanked Dr. Dodson for his input and observations and the Board is glad that he is able to fill the position.

University Liaison, Candace Desrosiers reported on the food services for the February Luncheon. Candace asked if the meals have been satisfactory and did the Association want to continue the same level of food and services. The Board approved the suggestion to continue the great meals and service and thanked her for her continued support and assistance.

University Liaison, Loree Watson had no report.

Discussion

Ken Rogers asked Mary Ellen Spore who approved expenses. She replied that the University has an account number which is used for purchases and using it requires a check request and approval by the Chair. The discussion was tabled for further information at the next meeting. Candace Desrosiers suggested that the Board research ways to use the money that the Association accumulates to donate items to the University such as football lockers, etc. The suggestion was tabled for the next meeting.

The meeting was adjourned. Respectfully submitted Becky Greer