

Masters (M.Ed.) Certification EPP Process

for candidates seeking Initial Teacher Certification

Students seeking Texas teacher certification as part of their graduate degree program must be admitted to the HBU Educator Preparation Program (EPP).

BEFORE EPP ADMISSION

	Earn a Bachelor’s degree or higher
	Submit completed Graduate admissions and EPP applications
	Submit all transcripts where courses were taken for college/university credit
	Have a minimum cumulative GPA or last 60 hours GPA of 3.0 or higher on all college/university course work attempted
	Have a Content coursework with a 2.5 GPA (overall or last 60 hours) <ul style="list-style-type: none"> - EC-6 or EC-12 Special Ed candidates: 1 ELA, 1 Math, 1 Science, 1 Social Studies course - Math or Science candidates: 15 content hours - All other Content Areas: 12 content hours
	Demonstrate English Oral Proficiency
	Successfully pass the EPP Admission Interview
	Provide written confirmation of admission acceptance as directed by the CPPE Director

AFTER EPP ADMISSION

	Observe all guidelines outlined in the EPP Handbook
	Complete all certification plan coursework with a 3.0 GPA and “B” or better
	Pass all Content exams and request a Letter of Employment Eligibility from the CPPE Director to allow for hire as a fulltime teacher-of-record
	Pass a national criminal history check as required by the Texas Education Agency (TEA). A conviction or deferred adjudication may result in ineligibility for Texas issue of a educator certificate. The candidate may request a Preliminary Criminal History Evaluation from TEA if there is reason to believe ineligibility may occur due to a prior conviction
	<u>If completing an Internship:</u> Secure a fulltime teaching position that aligns with the approved certification plan and complete CPPE and TEA processes to obtain an Intern certificate
	<u>If completing Clinical Teaching:</u> Submit the Clinical Teaching application two (2) semesters prior by the deadline
	Complete an Internship (2 semesters; contract-paid teacher-of-record) or Clinical Teaching (1 semester; unpaid student teacher)
	Submit applications for graduation two (2) semesters prior and successfully complete a Graduate Comprehensive exam
	Pass the required the PPR exams
	Apply and pay for a Standard certificate