

# Graduate Certification Program Calendar

## Doctorate in Executive Educational Leadership

HBU Allows for Rolling Admissions

### Passport 1: EPP requirements

1. Meet the university requirements for admission
2. Overall GPA of 2.5
3. Hold a valid principal certification
4. EPP Interview
5. Current resume
6. 3 professional references
7. Successfully complete EPP paperwork

### Passport 2: Degree Plan Delivery

1. Complete EPP acceptance process and paperwork
2. Meet with the advisor and sign the degree plan.
3. Enroll in courses approved by your advisor.
4. Program delivery includes 20-3 hour courses and 1-3 hours course of field experience, including proposal defense and dissertation defense.
5. Complete all required TAC trainings and assessments for the program.
6. Apply for graduation one year prior to its occurrence.

### Passport 3: Internship/Certification

1. Enroll in Field Experience course (EDSU 7306)
2. Must have completed 12 hours of Leadership Core Courses.
3. The Field Experience will take place in the student's current district with a site mentor/supervisor that has current superintendent certification credentials.
4. Students will continue to work in their current position while they complete the field experience.
5. Field experience to include 160 logged hours of TEA "in the field" administrative experiences and TExES 195 certification preparation.
6. Confirm all required trainings are completed and certificates uploaded in Chalk & Wire.
7. Complete all HBU requirements for graduation, including a portfolio, a successful proposal defense, and a successful dissertation defense.
8. Completion of program statement by university supervisor and district site mentor/supervisor turned into the EPP office.