

# Application Process for Applying to Houston Baptist University's School of Education Program Graduates

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## **Policies and Procedures for College of Education and Behavioral Sciences Graduate Programs**

### **Admission Requirements:**

- Hold a bachelor's degree from an accredited university.
- Cumulative undergraduate GPA of 2.75 or higher on four-point scale or a 3.0 or higher on the last 60 hours of undergraduate course work. Students are required to maintain a GPA of 3.0 or higher to keep academic standing.
- Additional requirements may be required depending on degree and certification sought

### **Initial Certification additional requirements:**

1. All EC-6 Core Subjects, including those seeking Special Education who want to teach in EC- 6 grades, certifications require at least 3 hours of undergraduate coursework in each of the following areas: English, Math, Science, and Social Studies
2. 4<sup>th</sup>-8<sup>th</sup> and 7<sup>th</sup>- 12<sup>th</sup> grade certifications require 24 hours in the content area of certification, this includes those seeking certification in Special Education who want to teach in those grade levels
  - 7-12 Math and Science certifications require 15 hours in the content area; this includes those seeking certification in Special Education who want to teach in those grade levels
  - If applicant does not meet these course requirements, they may take additional content coursework or take a Pre-Admission Content Test (PACT) from the Texas Education Agency prior to applying to the program to enter the program.
3. Demonstrate English Oral Language Proficiency:
  - Earn a "C" or better in a college level oral communication course, or submit a Speech Competency Form completed by an HBU professor
  - Satisfactory admission interview. If possible oral communication problems are noted in the admission interview, successful completion of an additional oral language screening assessment may be required.
  - International students are required to submit a TOEFL examination with a score of 26 or better on the Speaking section.
4. Have a successful admission interview. The interview will determine the following
  - A genuine desire to enter and follow a career in teaching.
  - A personal and social orientation which shows promise of contributing to success in the teaching profession.

- A physical and mental fitness which indicates potential classroom leadership.
  - Demonstrate attitudinal dispositions that are deemed necessary for successful teaching
5. For bilingual education certifications (EC-6 Bilingual Generalists and EC-12 Spanish), successful completion of a Spanish language proficiency assessment that includes listening, speaking, reading and writing. Students who do not meet minimum standards on this assessment must successfully complete prescribed course work and/or other prescribed learning experiences in each area where the minimum was not achieved.
6. Application for a state criminal history review and documented criminal clearance is required prior to beginning some professional development course work and is required for state licensure.
- **Note:** In accordance with Article 6252-13c, Texas Civil Statutes, the Commissioner of Education may suspend or revoke a teaching certificate or refuse to issue a teaching certificate for a person who has been convicted of a felony or misdemeanor for a crime which directly relates to the duties and responsibilities of the teaching profession.
  - All applicants for Texas certification will be screened for a record of felony or misdemeanor conviction through the Texas Department of Public Safety (DPS) and Home Land Security.