



HOUSTON BAPTIST UNIVERSITY DEGREE PROGRAM PLAN
Master of Education Degree Plan
IN HIGHER EDUCATION
With Business Management Specialization

NAME: _____ H# _____
 Last First Middle

LOCAL ADDRESS: _____
 Street City/State Zip Code

DAY PHONE: _____ CELL PHONE: _____ EVENING PHONE: _____

CATALOG YEAR: **2022/2023**

DATE: _____

DEGREE REQUIREMENTS:

To earn a Master of Education in Higher Education a student must complete the following 33 hours:

Course Number	Course Name	HOURS
Core Classes:		
HIED 5301	History and Philosophy of Higher Education	3
HIED 5302	College and University Administration	3
HIED 5303	Legal Aspects and Finance in Higher Education	3
HIED 5304	Introduction to Student Affairs Work	3
HIED 5305	Christian Colleges and Universities	3
PHIL 5350	Ethics	3
EDUC 6320	Research Techniques and Procedures	3
HIED 5306	Practicum in Higher Education	3
	Total Core Hours	24
Specialization:		
ECON 5363	Economic Principles	3
FINA 5260	Principles of Finance	2
MGMT 5260	Decision Making Techniques for Managers	2
MGMT 5261	Management Principles	2
	Total Specialization Hours	9
	TOTAL HOURS	33

DEGREE REQUIREMENTS FOR GRADUATION:

- No grade below C
- Overall GPA of 3.00 or above
- Admitted to Candidacy
- Comprehensive Examination
- Recommendation from Department
- Candidate must complete degree within five years
- Transfer credits from another college or university will be reviewed and approved by the college and department.

ADVISOR _____ DATE _____

DEAN, SCHOOL OF EDUCATION _____ DATE _____

I HAVE READ AND AGREE TO ABIDE BY ALL REQUIREMENTS ON THE DEGREE PLAN

STUDENT SIGNATURE _____ DATE _____

THIS DEGREE PLAN IS NOT VALID UNTIL RECEIVED & PROCESSED BY THE OFFICE OF ACADEMIC RECORDS PROCESSED BY _____ DATE _____